Environmental LABORATORY SERVICES
7280 Caswell Street, Hancock Air Park North Syracuse, NY 13212
(866) LAB-TIME FAX (315) 458-0526 (315) 458-8034

CHAIN OF CUSTODY RECORD
and Authorization for Analysis

Billing Information	
Name	Quote No.
Company	Job No.
Address	PO No.
City, State, Zip	

Phone _____
Fax _____
Email _____
☐ Telephone Results ☐ Email Results
☐ Fax Results

Site Address:

Standard Turn Around Time is end of day, 10 Work Days after lab receipt. Surcharges may apply for Express Service.

☐ Same Day
☐ 1 Work Day
☐ 2 Work Days
☐ 3 Work Days
☐ 4 Work Days
☐ 5 Work Days
☐ Normal
☐ Other: _____

Time Required: _____

Matrix Codes

AR	-	Air
DW	-	Drinking Water
FT	-	Filter
GW	-	Ground Water
OL	-	Oil
PC	-	Paint Chips
PR	-	Product
SL	-	Sludge
SD	-	Solid/Soil
SW	-	Surface Water
SB	-	Swab
TP	-	Tape
WP	-	Wipe
WW	-	Waste Water

Sample State of Origin

CT ☐ NJ ☐ MA ☐ MD ☐
NY ☐ PA ☐ Other_____

Remarks/Special Instructions:

DEC Spill #_____

DEC Pin #_____

Sample Receipt Temperature_____ºC

ELS Use Only	Date	Time	Comp/ Grab	Matrix	Sampling Location/Sample ID	Number of Containers	Container Type / Preservative										Analysis Requested							
							Plastic / No Preservatives	Plastic / HNO3	Plastic H_2SO_4	Plastic / NaOH+Ascorbic Acid	Plastic / Zinc Acetate + NAOH	Plastic/Glass / Sodium Thiosulfate	Glass / No Preservative	Glass / H_2SO_4	VOA / HCL	Other: (specify)								

Relinquished by:	Date	Time	Received by:	Date	Time
Relinquished by:	Date	Time	Received by:	Date	Time
Relinquished by:	Date	Time	Received at Lab by:	Date	Time
Sampler Signature	Date	Time			